

SAN JUAN BAUTISTA SCHOOL OF MEDICINE

CONSUMER INFORMATION AND SCHOOL DISCLOSURE GUIDE 2022-23



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Introduction

The Student Consumer Information regulations of the United States Department of Education require colleges and universities to provide prospective and current students access to certain information to which they are entitled as consumers.

With the intention of providing a clear and easy access to this information, San Juan Bautista School of Medicine as charged the Compliance Committee with the responsibility to do so. As a result, the SJBSM Compliance Committee has created and published the Consumer Information and School Disclosure Guide. Under each topic, you will find a brief description, the office phone number where the information may be found, and, where appropriate, a link for the information's Web address.

Please note that consumer information is also available in the SJBSM Institutional Catalog and the Student Handbook. To access these documents, please use the following links:

SJBSM Institutional Catalog:

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

Student Handbook: https://www.sanjuanbautista.edu/student-life/our-students/consumer-information-and-school-disclosure/Student_Handbook_2021-23.pdf

Please feel free to contact the Deanship of Student Affairs for additional information at: 787 743-3038 Ext. 255, 256 or contact us at admissions@sanjuanbautista.edu

INSTITUTIONAL INFORMATION

San Juan Bautista School of Medicine, an institution that provides excellent education for students who want to enter the healthcare profession. The academic programs encourage the intellectual development of the students and offers the opportunity for graduates to become healthcare professionals who will serve humanity with dedication and compassion, with the highest ethical and moral standards.

For detailed information of our school refer to our web site at:

<https://www.sanjuanbautista.edu/>

For information regarding other alternatives, refer to:

- Federal College Navigator - <https://nces.ed.gov/collegenavigator/>
(Spanish version) <https://nces.ed.gov/collegenavigator/?md=1>
- Federal College Scorecard - <https://collegescorecard.ed.gov/>

School and Program Accreditations:

SJBSM Institutional Catalog (Page 3) at

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage: <https://www.sanjuanbautista.edu/student-life/student-right-to-know>

Contact Information:

Ana L. Bermudez-Segarra MD, MPH, FAAP

Academic Affairs Advisor

(787) 743-3038 Ext. 252

abermudez@sanjuanbautista.edu

Oficina de Licenciamiento de Instituciones Educativas (ORLIE)

The *Oficina de Licenciamiento de Instituciones Educativas (ORLIE)*, previously known as the *Consejo de Educación de Puerto Rico (CEPR)*, is attached to the Department of Education of the Commonwealth of Puerto Rico. SJBSM was licensed by ORLIE in 1978. In 2016, ORLIE approved the inclusion of two new academic programs: Master in Public Health and Bachelor of Science in Nursing. In 2020, the license was amended to include a Master degree in Physician Assistant, and in February of 2022 the license was renewed until July of 2026. The next site visit will take in the academic year 2026-27.

For inquiries and/or complaints, please contact the (ORLIE) as by visiting

<http://www.agencias.pr.gov/agencias/cepr/inicio/acercadalcepr/Pages/default.aspx>

Middle States Commission on Higher Education (MSCHE)

MSCHE approved SJBSM accreditation in 2007. In 2015 the accreditation was renewed with the inclusion of two new academic programs: Master in Public Health and Bachelor in Science of Nursing. In 2020, MSCHE approved the Master in Physician Assistant program, and in 2021 MSCHE renewed the accreditation of SJBSM. The next MSCHE Self Study is scheduled for the academic year 2027-28.

For inquiries and/or complaints, please contact Middle States Commission on Higher Education (MSCHE) by visiting <https://www.msche.org/about-us/>

Liaison Committee on Medical Education (LCME)

LCME approved accreditation for the Doctor in Medicine program at SJBSM in 2007. The last site visit was in 2017 when LCME granted SJBSM the longest term of accreditation available. The next accreditation visit will be in the academic year 2024-2025.

For inquiries and/or complaints, please contact the Liaison Committee on Medical Education (LCME) by visiting <https://lcme.org/>

Commission on Collegiate Nursing Education (CCNE)

CCNE approved the accreditation of the Bachelor of Science program at SJBSM in 2020. The next accreditation visit will be in the academic year 2024-25.

For inquiries and/or complaints, please contact the Commission on Collegiate Nursing Education (CCNE) by visiting <https://www.aacnnursing.org/CCNE>

Accreditation Review Commission on Education for the Physician Assistant (ARC-PA)

ARC-PA granted Accreditation-Provisional to the SJBSM Master in Physician Assistant Program in 2020. At its 2021 September meeting, ARC-PA placed the Master in Physician Assistant Program sponsored by SJBSM on Accreditation-Probation until its next review in September 2023.

The program's accreditation history can be found on the ARC-PA website at: <http://www.arc-pa.org/accreditation-history-san-juan-bautista-som>

For inquiries and/or complaints, please contact the Accreditation Review Commission on Education for the Physician Assistant (ARC-PA) by visiting <http://www.arc-pa.org>

Council on Education for Public Health (CEPH)

The Master in Public Health Program at San Juan Bautista School of Medicine is an applicant for accreditation by the Council on Education for Public Health (CEPH). For more information, please visit <https://ceph.org>

ACADEMIC PROGRAMS

<https://www.sanjuanbautista.edu/>

Contact Information:

Admissions Director
Jaymi L. Sanchez
(787) 743-3038 Ext. 236
jsanchez@sanjuanbautista.edu

Secretary
Marta R. Fuentes
(787) 743-3038 Ext. 214
martarf@sanjuanbautista.edu

MD Program

The medical education curriculum at San Juan Bautista School of Medicine (SJBSM) is designed to prepare students with the essential knowledge, skills, and attitudes necessary to provide effective, compassionate health care within a rapidly evolving health care environment. SJBSM requires students to achieve proficiency in eight competency domains: Patient Care, Knowledge for Practice, Problem Base Learning, and Improvement, Interpersonal and Communication Skills, Professionalism, System Based Practice, Interprofessional Collaboration, and Personal and Professional Development.

For additional information refer to:

Admission Requirements

SJBSM Catalog (Page 16)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

<https://www.sanjuanbautista.edu/academics/programs/medical-doctor/medical-doctor-program-admission>

Curricular Scheme

SJBSM Catalog (Page 28)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

https://www.sanjuanbautista.edu/academics/programs/medical-doctor/General_Curricular_Scheme_MD.pdf

Degree Requirements

SJBSM Catalog (Page 28)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

Faculty

SJBSM Webpage

<https://www.sanjuanbautista.edu/education/md-faculty.html>

MPA Program

The SJBSM Physician Assistant program strives to educate and graduate students with the capacity to meet the challenges of providing primary health care services as members of the health care team. Our graduates will be equipped with the necessary knowledge and skills needed to practice in a variety of clinical settings enabling them to become excellent providers, clinical researchers, valuable members of the health care team, and leaders in the profession.

For additional information refer to:

Admission Requirements

SJBSM Catalog (Page 62)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

<https://www.sanjuanbautista.edu/academics/programs/master-of-science-physician-assistant-studies/admissions>

Curricular Scheme

SJBSM Catalog (Page 66)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

<https://www.sanjuanbautista.edu/academics/programs/master-of-science-physician-assistant-studies/curriculum>

Degree Requirements

SJBSM Catalog (Page 65)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

<https://www.sanjuanbautista.edu/academics/programs/master-of-science-physician-assistant-studies/curriculum>

Faculty

SJBSM Webpage

<https://www.sanjuanbautista.edu/academics/programs/master-of-science-physician-assistant-studies/faculty-and-staff>

MPH Program

The MPH Program is a two-year evening program with a total of 58 credits hours offered in a quarterly basis. Seventeen (17) courses through distance education (synchronous) and 4 courses through a face-to-face delivery method, that represent 80% and 20% respectively of the total number of courses. Courses will be offered in six (6) quarters and a summer session for two (2) years; Monday through Thursday, from 5:00 p.m. to 9:00 p.m.

Admission Requirements

SJBSM Catalog (Page 45)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

<https://www.sanjuanbautista.edu/academics/programs/master-in-public-health/admission>

Curricular Scheme

SJBSM Catalog (Page 50)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

<https://www.sanjuanbautista.edu/academics/programs/master-in-public-health/curriculum>

Degree Requirements

SJBSM Catalog (Page 49)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

Faculty

SJBSM Webpage

<https://www.sanjuanbautista.edu/academics/programs/master-in-public-health/mph-faculty-members>

BSN Program

The SJBSM BSN program provides students with the opportunity to develop areas such as interpersonal collaboration, decision making, critical thinking, research h and leadership.

Admission Requirements

SJBSM Catalog (Page 79)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

<https://www.sanjuanbautista.edu/academics/programs/nursing-program/nursing/admission-requirements>

Curricular Scheme

SJBSM Catalog (Page 83)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

<https://www.sanjuanbautista.edu/academics/programs/nursing-program/faculty-profiles>

Degree Requirements

SJBSM Catalog (Page 82)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

<https://www.sanjuanbautista.edu/academics/programs/nursing-program/degree-requirements>

Faculty

SJBSM Webpage

FINANCIAL AID

<https://www.sanjuanbautista.edu/admissions/financial-aid>

Financial Aid Office

Contact Information

Beatriz De Leon-Rivera
Financial Aid Director
787 743-3038 Ext. 268
bdeleon@sanjuanbautista.edu

Frances A. Casillas
Financial Aid Officer
787 743-3030 Ext. 206
francescs@sanjuanbautista.edu

Financial Aid Availability

SJBSM Catalog (Page 132)
https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage
<https://www.sanjuanbautista.edu/admissions/financial-aid>

Entrance/Exit Counseling

SJBSM Catalog (Page 136)
https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage
<https://www.sanjuanbautista.edu/financial-aid.html>

Refund Policy

<https://www.sanjuanbautista.edu/user/pages/docs/aboutus/99-02.pdf>

National Student Loan Data

nslds.ed.gov

SJBSM Catalog (Page 136)
https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage
<https://www.sanjuanbautista.edu/admissions/financial-aid>

Cost of Attendance (COA)

COA MD Program

SJBSM Catalog (Page 42)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

https://www.sanjuanbautista.edu/user/pages/docs/student-life/MD_Tuition_and_Fees.pdf

COA MPA Program

SJBSM Catalog (Page 77)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

https://www.sanjuanbautista.edu/user/pages/docs/student-life/MPA_Tuition_and_Fees.pdf

COA MPH Program

SJBSM Catalog (Page 59)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

https://www.sanjuanbautista.edu/user/pages/docs/student-life/MPH_Tuition_and_Fees.pdf

COA BSN Program

SJBSM Catalog (Page 90)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

https://www.sanjuanbautista.edu/user/pages/docs/student-life/BSN_Tuition_and_Fees.pdf

Net Price Calculator

SJBSM Webpage

<https://www.sanjuanbautista.edu/admissions/financial-aid>

Constitution and Citizenship Day

Constitution Day, is an American federal observance that recognizes the adoption of the United States Constitution and those who have become U.S. citizens. It is normally observed on September 17, the day in 1787 that delegates to the Constitutional Convention signed the document in Philadelphia.

In the Federal Register: May 24, 2005 (Volume 70, Number 99, the Assistant Deputy Secretary for Innovation and Improvement announced that, pursuant to legislation passed by Congress, educational institutions receiving Federal funding are required to hold an educational program pertaining to the United States Constitution on September 17 of each year. This notice implements this provision as it applies to educational institutions receiving Federal funding from the Department. In the event that September 17 falls during a weekend and/or holiday, it will be held on the following week.

STUDENT SERVICES

<https://www.sanjuanbautista.edu/student-life/deanship-of-student-affairs>

At the Deanship of Student Affairs, we are responsible for providing students with all the necessary support in order that they may complete their goals and achieve the institutional mission. Our main purpose is to promote the development and well-being of all students through multiple strategies. We serve as advisors in a broad range of issues such as career planning, personal growth, adjustment, and financial difficulties among other issues. The Deanship also assists students with issues concerning mistreatment and abuse. We have an open-door policy where students are encouraged to come see us at the first sign of these and/or other situations that may arise during medical studies.

Feel free to reach out to us should you face any challenge. **We are here for you!**

RECRUITMENT

<https://www.sanjuanbautista.edu/admissions/overview>

The Recruitment Officer oversees potential candidates through the process of transition from being a prospect candidate to applying and enrolling as a student. Through diverse means such as site visits, on campus events, open houses, and one on one counseling, the Recruiter assists the institution in promoting and making known the requirements for all three programs in strategic sites that help the institution achieve its diversity goals.

ADMISSIONS

<https://www.sanjuanbautista.edu/admissions/overview>

Admission is the initial process for applicants who want to pursue a career as a health professional. The Admissions Office oversees assisting candidates through the process of applying to any of the programs we currently offer. To learn more regarding the admission requirements for each program, go to:

Bachelor of Science in Nursing (BSN) Program Admission Requirements

<https://www.sanjuanbautista.edu/academics/programs/nursing-program/nursing/admission-requirement>

Master of Public Health (MPH) Program Admission Requirements

<https://www.sanjuanbautista.edu/academics/programs/master-in-public-health/admission>

Master of Science Physician Assistant Admission Requirements

<https://www.sanjuanbautista.edu/academics/programs/master-of-science-physician-assistant-studies/admissions>

Doctor in Medicine (MD) Program Admission Requirements

<https://www.sanjuanbautista.edu/academics/programs/medical-doctor/medical-doctor-program-admission>

FINANCIAL AID OFFICE

<https://www.sanjuanbautista.edu/admissions/financial-aid>

The purpose of the Financial Aid Office (FAO) is to aid qualified students in obtaining the financial resources they need to pay their cost of attendance. Students may be eligible for financial aid options, according to their academic study program.

REGISTRAR'S OFFICE

<https://www.sanjuanbautista.edu/student-life/registrar>

The Registrar's main responsibility is the confidential handling and custody of the permanent record and documents pertaining to students at the institution as they progress from enrollment until completion of the program. They are responsible for FERPA compliance, student enrollment, grade reporting, and graduation certification among other services.

STUDENT PROGRAMS COORDINATION OFFICE

<https://www.sanjuanbautista.edu/student-life/deanship-of-student-affairs/student-programs-coordination-office>

The Student Programs Coordination Office coordinates the Accessibility Services Program for all of our students and the Medical Career Advising Services Program related to the Association of American Medical Colleges Careers in Medicine® (CiM®) Program, Electronic Residency Application Service® (ERAS), and the National Resident Matching Program®(NRMP).

ACADEMIC ADVISING

<https://www.sanjuanbautista.edu/student-life/deanship-of-student-affairs/advisory-services>

The Academic Advisor is a trained professional in learning assessment, that has no role in the students' academic assessment and/or promotion. The most important mission of the Academic Advisor is to assist students in developing educational goals that are consistent with program competencies.

COUNSELING AND ADVISORY SERVICES

<https://www.sanjuanbautista.edu/student-life/deanship-of-student-affairs/counseling-service>

The Counseling Program seeks to promote the integral development of the student through personal, academic, and professional counseling. Through the counseling program students have the opportunity to identify their strengths and weaknesses, evaluate and analyze personal situations that may affect their academic performance, acquire adequate coping skills, and learn to make the best decisions in accordance to their needs and circumstances.

INSTITUTIONAL POLICIES

<https://www.sanjuanbautista.edu/about-us/president/institutional-policies>

San Juan Bautista School of Medicine has set in place institutional policies to define rights and responsibilities, in compliance with the Federal Department of Education and accrediting agencies. Institutional policies are available at our webpage. The following section offers a summary of institutional policies you must be aware of.

Family Educational Rights and privacy Act (FERPA)

FERPA Annual Notification

<https://www.sanjuanbautista.edu/user/pages/docs/aboutus/2012-03.pdf>

Access to Student Records

<https://www.sanjuanbautista.edu/user/pages/docs/aboutus/90-03.pdf>

Equity and Diversity Policy

<https://www.sanjuanbautista.edu/user/pages/docs/aboutus/2006-12.pdf>

Admission for students with disabilities

<https://www.sanjuanbautista.edu/user/pages/docs/aboutus/2006-03.pdf>

Accommodations and Accessibility Services

<https://www.sanjuanbautista.edu/user/pages/docs/aboutus/2007-01.pdf>

Drug, Alcohol and Tobacco

<https://www.sanjuanbautista.edu/user/pages/docs/aboutus/98-04.pdf>

Immunization Policy

<https://www.sanjuanbautista.edu/user/pages/docs/aboutus/2006-05.pdf>

Complaint Procedures

Mistreatment

<https://www.sanjuanbautista.edu/user/pages/docs/aboutus/2006-06%20Policy%20Related%20to%20Mistreatment%20of%20Students%20in%20the%20teacher-student%20Relationship.pdf>

Discrimination/Harassment due to disabilities

<https://www.sanjuanbautista.edu/user/pages/docs/aboutus/2018-04.pdf>

Sexual Conduct

<https://www.sanjuanbautista.edu/user/pages/docs/aboutus/2018-04.pdf>

Crime Statistics Report Policy

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/2011-08_-_Insitutional_Policy_Regarding_the_Right_to_Be_Informed_to_Alert_Regarding_Criminal_Activity.pdf

STUDENT OUTCOME REPORT

Student Body Diversity

Overall

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

MD Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

MPA Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

MPH Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

BSN Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

Graduation Rates

MD Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

MPA Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

MPH Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

BSN Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

Retention Rates

MD Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

MPA Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

MPH Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

BSN Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

Transfer Out Rates

MD Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

MPA Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

MPH Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

BSN Program

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

USMLE Passing Rate

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

Residency Placement Rate

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/Students_Outcome_Report.pdf

STUDENT ACTIVITIES

SJBSM Catalog (Page 146)

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Webpage

Student Organizations

<https://www.sanjuanbautista.edu/student-life/student-organizations>

Community Activities

<https://www.sanjuanbautista.edu/community-engagement/community-activities>

SJBSM Journal

<https://www.sanjuanbautista.edu/student-life/deanship-of-student-affairs/sjbsm-journal-issues>

SUPPORTING DOCUMENTS

SJBSM Webpage

<https://www.sanjuanbautista.edu/>

SJBSM Institutional Catalog

https://www.sanjuanbautista.edu/user/pages/docs/aboutus/School_Catalog_SJBSM.pdf

SJBSM Student Handbook

https://www.sanjuanbautista.edu/images/pdf/Student_Handbook_2021-23.pdf

MPA Student Handbook

https://www.sanjuanbautista.edu/user/pages/docs/academics/Student_Manual_MPA.pdf

