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**DISCLOSURE OF THE SOCIAL SECURITY****Purpose:**

Comply with accrediting agencies that have established as a requirement for all institutions of higher education that they have information available for students and employees on its institutional policy banning the use and disclosure of the social security.

**Legal foundation:**

This policy is in compliance with Law No. 186 of September 1, 2006 also known as the Act to prohibit the use of the Social Security number as a routine identification code at public and private educational institutions from elementary to graduate level.

**Definition of terms:**

For purpose of this policy, the Social Security number is the nine-digit number that is unique to an individual.

**General Disposition:**

In compliance with Act No. 186 of 2006, San Juan Bautista School of Medicine states that the institution will not show or display de Social Security number of any student and/or employee in a visible place or object, nor will the same be used as student and/or employee identification.

The School will only use student Social Security number for internal purposes such as identify verification in their application for admission, financial aid, and/or other reports required by state and/or federal law, and that are of a legitimate and official nature.

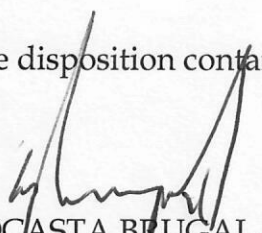
The School will only use employee Social Security number for internal purposes such as identify verification, validations, employment, taxes, or financial assistance, and that are of a legitimate and official nature.

SJBSM will not include nor issue the Social Security number of employees and/or students in directories; nor make it accessible to any person who has no need or authority for accessing said data.

In addition, the institution shall notify any employee, student, parent or guardian; under what circumstances the information will be used.

**Effectiveness:**

The disposition contained in this Executive Order will be effective immediately.



YOCASTA BRUGAL, MD  
President/Dean